



IAEA

Atoms for Peace and Development

الوكالة الدولية للطاقة الذرية
国际原子能机构
International Atomic Energy Agency
Agence internationale de l'énergie atomique
Международное агентство по атомной энергии
Organismo Internacional de Energía Atómica

Vienna International Centre, PO Box 100, 1400 Vienna, Austria
Phone: (+43 1) 2600 • Fax: (+43 1) 26007
Email: Official.Mail@iaea.org • Internet: <https://www.iaea.org>

In reply please refer to: **ME-RER9158-EVT2200488**
Dial directly to extension: (+43 1) 2600-22340

National Liaison Officers /

National Coordinators

2022-06-23

Subject: School of Drafting Regulations for Radiation Safety, Vienna, Austria, from 23 January to 3 February 2023

Dear National Liaison Officer / National Coordinator,

I am pleased to inform you that the International Atomic Energy Agency (IAEA) is organizing the above event under the IAEA technical cooperation project RER9158, “Strengthening the Regulatory Infrastructure for Radiation Safety”.

The purpose of the workshop is to support participating Member States to complete their draft regulations on radiation safety in line with IAEA safety standards with the assistance of international experts.

The attached **Information Sheet** provides further details, including technical and administrative aspects of the event. Selection of participants will be in accordance with IAEA procedures. Member States are strongly encouraged to identify suitable women participants.

Attached to this invitation you will also find (1) **instructions to participate**, (2) a **questionnaire** requesting information on the status of national legal and regulatory framework; and (3) a **template to prepare the national presentation**.

For easy reference, below are included the **school key cornerstones and deadlines to participate**:

- Deadline for nominations: **5 August 2022**
- Selection of participants: **2 September 2022**.
- Deadline to complete the online training of the General Module: **11 November 2022**
- Deadline to submit the questionnaire to the Secretariat: **30 November 2022**
- Deadline to submit the draft regulations: **30 November 2022**
- Deadline to submit the national presentation to the Secretariat: **16 December 2022**
- Recommended period to complete the on-line training: **December 2022/January 2023**
- In-person workshop: **23 January to 3 February 2023**
- Participation in the community of practice: **after the workshop**.

Please note that, on an exceptional basis and upon an official request, the IAEA can arrange expert support to assist those countries that need assistance to initiate the process of elaboration of regulations. The requests must be submitted as soon as possible through the official channels (i.e., via NLOs and project CPs).

The IAEA will provide non-local participants with a round-trip air ticket based on the most direct and economical route between the airport nearest the participant's residence and Vienna. Travel details will be agreed with the participants upon receipt of their official nomination. Participants will also receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses for the duration of the event in line with IAEA rules and procedures.

We would appreciate receiving your country's nominations by **5 August 2022** through the IAEA's InTouch+ platform (<https://Intouchplus.iaea.org>). Should this not be possible, applicants may download the Nomination Form for the event from the [IAEA's webpage](#). Completed forms must be endorsed by the relevant government authority and may be sent to the IAEA, preferably by email to Official Mail - IAEA Mail address Official.Mail@iaea.org, with copy to Ms Carmina Elizabeth Jimenez Velasco C.Jimenez@iaea.org. Please be advised that late nominations or replacements of participants after the closing date for nominations will not be accepted.

We look forward to receiving your early response.

Yours sincerely,



Carmina Elizabeth Jimenez Velasco
Programme Management Officer
Division for Europe
Department of Technical Cooperation

Enclosures: Information Sheet
Questionnaire
Template for national presentations